

DELIBERATION NO 298 OF THE STANDING SECTION OF PLANNING, COORDINATION AND DISSEMINATION

**ON THE COMPOSITION OF RESTRICTED SESSIONS AND ON DELIBERATIONS TAKEN BY WRITTEN PROCEDURE
ENFORCING SOME OF ITS POWERS**

Whereas Deliberation No 286 of the *Conselho Superior de Estatística* (Statistical Council) (hereinafter referred to as the Council) approved on 15 February 2005 confers more powers on the *Secção Permanente de Planeamento, Coordenação e Difusão* (Standing Section of Planning, Coordination and Dissemination).

Whereas the Rules of Procedure of the Council laid down in Articles 1 and 9-A envisage the possibility of creation of "restricted sessions" to decide on subjects either falling clearly within the scope of action of only some of the representatives integrating the Section, or that may provide a better basis for the Section's deliberation making.

Whereas, also, the same Rules of Procedure present in Article 16 (1) (B) the concept "deliberation by written procedure" to be used in special cases.

Having regard to the need to combine the possibility mentioned in the two previous recitals with the purpose of a better operationalisation of its resolutions, recommendations and deliberations in the context of its new powers.

Whereas, also:

- a) The subjects examined within the Working Groups created by the Section are only related to some of the representatives integrating the Section;
- b) The nomenclatures and classifications are also only related to some of the representatives integrating the Section;
- c) The statistical cooperation subjects refer to a very restricted area;
- d) The "concepts for statistical purposes" when submitted to the Section are accompanied by a recommendation of a technical working group or, pursuant to the 2nd Resolution of the Section, are submitted after consultation of the different entities intervening in the statistical area.

The Standing Section of Planning, Coordination and Dissemination, at its meeting of 14 September 2005, within the scope of the powers conferred on it by the Rules of Procedure of the Council, **approves the Work Program of the Section presented in annex and, in that context, decides:**

A. To meet in restricted sessions with the following mandates and compositions:

A1. Restricted session to examine and decide on subjects to be submitted by the *Grupo de Trabalho para Acompanhamento das Estatísticas da Sociedade da Informação* (Working group for monitoring information society statistics), according to its mandate, excluding subjects related to sub-paragraph n) of Deliberation No 286 of the Council – annex A (related to Article 24 of Law No 6/89 of 15 April).

Composition:

- Statistics Portugal
- UMIC – *Agência para a Sociedade do Conhecimento* (Knowledge society agency) (public institution), irrespective of the responsible Ministry
- Ministry of Science, Technology and Higher Education
- Ministry of Economy and Innovation
- Ministry of Education
- Ministry of Labour and Social Solidarity
- Banco de Portugal
- Council of Portuguese University Rectors
- Regional Government of Madeira or Regional Government of Açores (to be agreed between both representatives)

A2. Restricted session to examine, solve and/or decide on subjects to be submitted by the *Grupo de Trabalho da CAE-Rev. 2 e Nomenclaturas Relacionadas* (Working group of CAE – Rev. 2 and related nomenclatures), according to its mandate, excluding subjects related to sub-paragraph n) of Deliberation No 286 of the Council – Annex A (Article 24 of Law No 6/89 of 15 April).

Composition:

- Statistics Portugal
- Ministry of Economy and Innovation

- Ministry of Agriculture, Rural Development and Fisheries
- Ministry of Labour and Social Solidarity
- Government Department responsible for the planning area, irrespective of the Ministry to which it belongs
- Banco de Portugal
- Council of Portuguese University Rectors
- Regional Government of Madeira or Regional Government of Açores (to be agreed between both representatives)
- Confederation of Portuguese Industry
- Workers' General Union
- Other entities directly related to some of the subjects under examination may be invited to participate in the meeting

A3. Restricted session to examine, solve and/or decide on subjects to be submitted by the *Grupo de Trabalho para a Classificação Nacional de Profissões* (Working group for the national classification of occupations), according to its mandate, excluding subjects related to sub-paragraph n) of Deliberation No 286 of the Council – Annex A (related to Article 24 of Law No 6/89 of 15 April).

Composition:

- Statistics Portugal
- Ministry of Economy and Innovation
- Ministry of Agriculture, Rural Development and Fisheries
- Ministry of Labour and Social Solidarity
- Government Department responsible for the planning area, irrespective of the Ministry to which it belongs
- Banco de Portugal
- Council of Portuguese University Rectors
- Regional Government of Madeira or Regional Government of Açores (to be agreed between both representatives)
- Confederation of Portuguese Industry
- Workers' General Union
- Other entities directly related to some of the subjects under examination may be invited to participate in the meeting

A4. Restricted session for the examination and approval of other nomenclatures and classifications.

a) Permanent composition:

- Statistics Portugal
- Banco de Portugal
- Ministry of Economy and Innovation
- Ministry of Labour and Social Solidarity
- Ministry of Finance
- Council of Portuguese University Rectors
- Confederation of Portuguese Industry
- Workers' General Union

b) Other special entities, according to the area of activity where the nomenclature or classification is integrated, even if not represented in the Standing Section of Planning, Coordination and Dissemination, may be summoned by the Chairperson of the Section, upon proposal of the Council Secretariat.

A5. Restricted session to monitor and examine subjects related to statistical cooperation, excluding the quarterly monitoring of statistical cooperation initiatives regularly carried out by the Section.

Composition:

- Statistics Portugal
- Ministry of Foreign Affairs
- UMIC – Agência para a Sociedade do Conhecimento (Knowledge society agency) (public institute), irrespective of the responsible Ministry
- Ministry of Science, Technology and Higher Education
- Ministry of Education
- Ministry of Labour and Social Solidarity
- Ministry of Justice
- Ministry of Agriculture, Rural Development and Fisheries
- Ministry of Health
- Banco de Portugal
- Regional Government of Madeira or Regional Government of Açores (to be agreed between both representatives)

- B. That the update of nomenclatures and classifications previously approved by the Section within the scope of the restricted sessions mentioned in A2, A3 and A4, and whenever the updates are the primary responsibility of any national or international entity or organisation, shall be made by written procedure, and mandatorily transposed into a specific Deliberation.
- C. That the «concepts for statistical purposes» to be submitted by the Working Groups of the Council or within the scope of the 2nd Resolution of the Section, shall be approved by written procedure, under the terms laid down in Article 16 (1) (B) of the Rules of Procedure of the Council.
- When, in the context of the examination of the concepts for statistical purposes, according to the procedures laid down in the 2nd Resolution of the Section, there is lack of unanimity or serious doubt, the concepts will be directly submitted to the Section.

These Deliberations shall be announced to statistics producers and users via their publication in the Official journal, pursuant to the Rules of Procedure.

Lisbon, 14 September 2005

The Chairman of the Section, *João Cadete de Matos*

The Executive Secretary of the Statistical Council, *Maria Margarida Lobo da Conceição Madaleno*